

Avalon Solutions is a dynamically expanding company with strong relationships with Google and Salesforce, a leading partner for innovative workplace and cloud solutions. Currently we are looking to expand our People and Culture team in Warsaw. Junior Recruiter will work for our expansion in the global market.

We are constantly innovating not only our client's businesses but also our own. Our goal is to be one step ahead and to build valuable partnerships with the digital leaders. To be in the forefront we need to have the best talents in our team. That's why we have a special approach to our employees.

We believe in an open company culture and relations built on trust. We support our team members in their development, certifications and additional education to deepen their expertise.

The 3 pillars that make us a unique company are:

- **Curiosity** - we are curious about people, technology, and business
- **Trust** - our relationships are built on trust, empowering us to work as a single, cohesive organisation towards our goals
- **Courage** - we have courage to challenge ourselves, our customers, and our partners.

About the Team:

Our People & Culture team is responsible for recruitment and all HR related work, and works with all of our markets. This team takes care of our internal processes, employee recruitment, onboarding, all employee matters (policies, benefits etc.), as well as offboarding.

About the Role:

Our new Junior Recruiter will be working globally on recruitment processes in IT, Sales and Marketing. The daily tasks will focus on researching and contacting candidates on LinkedIn, screening of applications, scheduling interviews and providing feedback to candidates. Part of the job is also publishing LinkedIn job ads and supporting other recruiters in their work.

Qualifications:

As this is a global role, it requires fluency in spoken and written English. A perfect candidate should also pay attention to details and have very good communication skills.

Other qualifications:

- Experience in using LinkedIn for recruitments
- Good command of spreadsheets
- Fluency in using digital tools, basic understanding of cloud solutions

Avalon Solutions is a full-scale cloud solutions partner, operating in Europe and beginning its expansion in Asia. Our mission is to add value to our customers by delivering a digital workplace based on sustainable solutions from leading innovative partners like Google and Salesforce, among others. This is achieved by our business-oriented teams, passionate tech experts and our strong company culture that make our employees excel.